

# Bright Children Montessori Academy

## **Photographs & Videos**

In order to avoid disruption of children as they are learning, playing and exploring their worlds around them, and to protect the privacy and individual rights of all persons, it is necessary that we ask your full cooperation in adhering to our photograph/video policy and procedures.

Freedom to photograph/video is limited to the following conditions:

- No photographs are sold by or to anyone, or used in any way for commercial purposes outside of this facility and/or its website [www.brightchildrenmontessori.com](http://www.brightchildrenmontessori.com)
- Director and staff are allowed to take photographs/videos during activities to record events to share with parents through newsletters and facility website. Copies may be provided at the expense of reproduction to the client, not the facility.
- Annual group pictures and individual pictures of children will be taken with the written permission from the parents prior to the taking of the photo.

## **Surveillance Cameras**

The nature of school security has changes dramatically over the last decade. Bright Children Montessori Academy, wants to provide extra security for the children and staff while on school property.

You are enrolling your child(ren) in this facility with the knowledge that video surveillance cameras are in use at this facility with color, night vision and recording capabilities. Surveillance cameras are located throughout school building and surroundings and anyone on school property may be videotaped.

The surveillance cameras are placed only in common areas, they will never be located in the restrooms or other areas where children or staff would have an expectation of privacy.

Director and School Administrator are the only staff with access to recordings in case of student misconduct, theft or any disciplinary purposes. Licensing department will have access to recordings if requested.

Child's name\_\_\_\_\_

Parent Signature\_\_\_\_\_Date\_\_\_\_\_

Parent Signature\_\_\_\_\_Date\_\_\_\_\_

**‘Knowledge, Wisdom and Leadership’**